

2-Year Program (AAS)

ACCOUNTING

The Accounting degree program's objective is to integrate business and management skills with advanced accounting methods. This prepares students to work in a variety of businesses, in positions such as financial record keeper or auditing/accounting clerk, or to transfer courses into a bachelor's degree program. The Accounting AAS Degree can be earned in the Day*, Evening and Weekend College. Online courses are also available.

A strong foundation in business knowledge and skills prepares students for meaningful and productive careers. An emphasis in critical thinking, human resources and technology helps students to develop the requirements for employment in today's business environment. Online courses are an integral part of the business program, offering students a broad range of business competencies in written communication, time management and planning, as well as computer technology.

**Day Division Program offered only if enrollment warrants.*

Evening Division

The evening division offers degree programs primarily for those students whose work or family schedules preclude day enrollment. Evening division courses are identical in content and level to those offered in the day division, and are scheduled in three-hour blocks, Monday through Thursday, usually once a week. All evening degree programs are planned to span a three-year period, although students may take fewer courses each semester and extend the program over a longer period of time.

Weekend College

This innovative degree-granting division primarily serves working adults for whom day and evenings schedules have been an obstacle to continuing their education. Weekend College students can usually complete degrees in the same two-year time frame as traditionally enrolled day students, by attending classes in three-hour time blocks on Saturday and Sunday, every other weekend, year round.

Online Courses

As part of the mission to deliver high quality instruction, Maria's Online Learning courses are offered in convenient scheduling formats. Students with family and work obligations have the opportunity to take college courses in a nontraditional learning environment that allows them to complete course work at locations and times that are convenient. While most work is done from remote locations, some courses may require on-campus meetings for labs or exams. Most courses span the timeline of a regular semester.

Sample Curriculum

First Term

CODE	COURSE NAME	CREDIT HOURS
Bus 219	Business Organization and Management	3
Bus 236	Financial Accounting	3
CSC 100	Introduction to Computers	3
Eng 111	Composition I	3
Total Credits		12

Second Term

Bus 201	Business Communications	3
Bus 237	Managerial Accounting	3
CSC 201	Electronic Spreadsheets	3
Bus 240	Introduction to Human Resource Management	3
Total Credits		12

Third Term

Psy 100	General Psychology	3
Mat	Elective	3
ReS/Phi	Elective	3
Total Credits		9

For Specific Program Information Contact:

Sharon M. Hope, MS
Business Program Chairperson

Phone: (518) 438-3111, ext. 285
Email: shope@mariacollege.edu