



2-Year Program (AAS)

PARALEGAL

The The Paralegal Degree Program prepares students to work as paralegals under the direction of attorneys in law firms, legal departments of corporations, government agencies or businesses. A paralegal may assist an attorney with client interviews, legal research, preparation of documents and other law office activities. Offered in Weekend College only. A one-year Paralegal Certificate is also offered.

Weekend College

This innovative degree-granting division primarily serves working adults for whom day and evening schedules have been an obstacle to continuing their education. Weekend College students can usually complete degrees in the same two-year time frame as traditionally enrolled day students, by attending classes in three-hour time blocks on Saturday and Sunday, every other weekend, year round.

Once enrolled in Weekend College am I locked into the weekend format if my personal schedule changes?

Indeed not. Since all courses offered in Weekend College are identical to those offered in Maria's Day or Evening Divisions, any combination of scheduling and format is available to suit working hours, family commitments or personal convenience.

How will a Maria degree transfer toward a Bachelor's Degree at a four-year institution?

All of Maria's degree programs require credits in the liberal arts. Because a commitment to the humanities is the foundation of the baccalaureate degree, it is this requirement that makes a Maria degree so readily acceptable by four-year institutions. Virtually all of the Capital Region's four-year institutions have welcomed Maria graduates, as have colleges and universities across the nation.

For Specific Program Information Contact:
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Sample Curriculum

Weekend College: First Year

First Term

CODE	COURSE NAME	CREDIT HOURS
CSC 105	Computer Applications for Law	3
Eng 111	Composition I	3
Law 101	Introduction to Paralegalism	3
Total Credits		9

Second Term

Bus 201	Business Communications	3
Law 102	Legal Research and Writing	4
Law 103	Litigation	3
Pol 102	State and Local Government	3
Total Credits		13

Third Term

Law 104	Law Office Procedures	3
Soc 101	Introduction to Sociology	3
ReS	Elective	3
Total Credits		9

Weekend College: Second Year

Fourth Term

Bus 236	Financial Accounting	3
Eco 100	Macroeconomics	3
Law 201	Family Law	3
Law 202	Real Property	3
Total Credits		12

Fifth Term

Law 203	Trusts and Estates	3
Law 204	Business Organization/Corporate Practice	3
Eng	Elective	3
Total Credits		9

Sixth Term

Law 205	Administrative Law	3
Law 209	Criminal Law	3
Phi 261	Legal Ethics	3
LArts	Elective	3
Total Credits		12