

## Application Intro

The Coronavirus Aid, Relief and Economic Security (CARES) Act includes the Higher Education Emergency Relief Fund (HEERF) that provides emergency funding to support students impacted by the campus disruption due to the coronavirus and who demonstrate a genuine need and is not meant to supplement loss of income. The Department of Education requires that students must be eligible to file a FAFSA to qualify for CARES Act Emergency Grant assistance.

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## Email invitation

Dear Students,

As a response to the Covid-19 pandemic, the federal government has made funding available to Maria College students as part of the Coronavirus Aid, Relief and Economic Security (CARES) Act. The purpose of the funds is to assist college students who have been impacted by campus disruption due to the Coronavirus virus. You are being sent this application to file for an emergency grant because you may meet some of the specific criteria.

Per the Department of Education, this funding is not meant to offset a loss of income, but to provide relief funds to assist with other COVID-related disruptions to your education. If you have a loss of income, please contact Student Financial Services @ 518-861-2586 or SFS@MariaCollege.edu

Please complete this short application as a first step to see if you qualify for this funding.

(Survey link)

If you have not done so, please set up direct deposit through Nelnet to ensure timely delivery of funds. The steps for setting up your account with Nelnet are as follows:

1. Log onto: <http://www.mariacollege.edu/> and click on MyMaria (top of the page)
2. Click on **View Details** in the **My Finance** box
3. Click on **Make a Payment** (yellow tab at the top right). You have the option to make a one-time payment or set up a monthly payment plan agreement.

If you have not logged into the portal previously, it will ask you to review your contact information and add a phone number to set up your account.

This second round of applications will close Sunday, June 7 at 5:00 PM. We will be in touch regarding your eligibility.

Thank you,

Dr. Thomas Gamble

### **Thank you message (in same window once survey is complete)**

Thank you for submitting your application for CARES Act Student Assistance. We will be in touch regarding your eligibility. If you have suffered a loss of income or have any questions, please contact Student Financial Services @ 518-861-2586 or [SFS@MariaCollege.edu](mailto:SFS@MariaCollege.edu)

If you have not done so, please set up direct deposit through Nelnet to ensure timely delivery of funds. The steps for setting up your account with Nelnet are as follows:

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If you have not logged into the portal previously, it will ask you to review your contact information and add a phone number to set up your account.

### **Thank you email (immediate)**

Dear FIRST NAME,

Thank you for submitting your application for CARES Act Student Assistance. We will be in touch regarding your eligibility. If you have suffered a loss of income or have any questions, please contact Student Financial Services @ 518-861-2586 or [SFS@MariaCollege.edu](mailto:SFS@MariaCollege.edu)

If you have not done so, please set up direct deposit through Nelnet to ensure timely delivery of funds. The steps for setting up your account with Nelnet are as follows:

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If you have not logged into the portal previously, it will ask you to review your contact information and add a phone number to set up your account.

Thank you,

Dr. Thomas Gamble

**Reminder Email**

Hello FIRST NAME,

We emailed earlier regarding potential funding and want to be sure you have the opportunity to respond if you see fit. If you would like to submit an application for CARES Act funding, please do so by following the link below. This funding has been made available through the Coronavirus Aid, Relief and Economic Security (CARES) Act, in order to offset certain qualifying costs associated with COVID disruptions to your education.

If you have suffered a loss of income or have any questions, please contact Student Financial Services @ 518-861-2586 or SFS@MariaCollege.edu

Please complete this short application as a first step to see if you qualify for this funding. This first round of applications will close Friday June 5.

Thank you,

Dr. Thomas Gamble