

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NEW YORK STATE INDUSTRIES FOR
THE DISABLED, INC.
AND
MARIA COLLEGE**

July 24, 2020

I. General Statement of Purpose

This document establishes a formal Memorandum of Understanding between New York State Industries for the Disabled, Inc. (NYSID) and Maria College, whereby Maria College will provide a tuition discount to qualified employees of NYSID, as well as their dependents, who meet Maria College entrance requirements for certain programs as described below.

II. Requirements and Terms

- A. This Agreement applies to the following baccalaureate programs currently being offered by Maria College:
- i. Healthcare Management
 - ii. Psychology
 - iii. Liberal Arts

New programs must be specifically added in writing to become incorporated into this agreement.

Maria College will offer all required courses in the above referenced programs in a scheduled manner that provides for timely completion of program by enrollees, consistent with the other scheduling processes in effect.

- B. NYSID employees, and their dependents, as defined in this agreement, who seek application, will provide all necessary application materials to Maria for consideration for program admission. Admission decisions are the sole responsibility of Maria College.
- C. NYSID employees, and their dependents, as defined in this agreement, will meet all entrance requirements for the Maria College program under consideration.
- D. Maria College will offer NYSID employees, as well as their dependents, as defined in this agreement, one-third (1/3) discount off the published tuition rate for its bachelor's degree programs referenced above.
- E. NYSID employees, as well as their dependents, would be responsible for all fees, textbooks, program materials and other costs of education.

- F. For the purpose of this agreement, a NYSID employee will be defined as an individual employed by NYSID for at least one (1) year and working more than 24 hours per week. NYSID will provide Maria College with satisfactory evidence of employee eligibility.
- G. For the purpose of this agreement, a NYSID employee dependent, will be someone meeting the IRS definition of dependent of a NYSID employee. Verification of dependency status must be produced upon request.
- H. To qualify for the discount, the employee would need to complete the Free Application for Federal Student Aid (FAFSA) and the Maria college discount would be applied after any federal or state grants programs, but before student loans.

III. Revisions and Termination

- A. This agreement may be revised or amended upon written agreement of both parties.
- B. Should either party desire to terminate this agreement, notification will be given to the other party, in writing, not less than one year prior to the beginning of an academic semester at the addresses listed below.
- C. In the event, Maria College terminates this agreement, Maria will honor the discount for any currently enrolled NYSID employees or their dependents. .
- D. Notice:

To NYSID, 11 Columbia Circle West Drive, Albany, NY 12203

To Maria College: 700 New Scotland Avenue, Albany, NY 12208

By _____
 Maureen O'Brien
 NYSID President & CEO

Date: _____

By: _____
 Dr. Thomas Gamble
 President, Maria College

Date: _____