

New AOTA Fieldwork Performance Evaluation (FWPE)

Upstate New York Fieldwork
Consortium



Overview of Consortium

- The Upstate NY Fieldwork Consortium is sponsoring this presentation.
- This consortium is comprised of 10 different OT and OTA programs throughout Upstate NY.
- Please feel free to contact us with any questions at anytime!
- All AFWC contact information can be found later in this presentation



Objectives

Following this presentation you will:

- Recognize the differences between the 2002 and 2020 version of the **AOTA Fieldwork Performance Evaluation (FWPE)**
- Understand the scoring criteria for the new **FWPE**
- Understand the online process for submitting at midterm and final

Overview & Purpose

AOTA Fieldwork Performance Evaluation (FWPE)

- An evaluative tool for OT and OTA students during Level II fieldwork experiences
- Completed at midterm and final
- Online format only

*Not all schools use AOTA FWPE

Comparison between old and new OT and OTA

	OT 2002 Version	OT 2020 Version	OTA 2002 Version	OTA 2020 Version
Number of Scoring Items	42	37	25	31
Final Passing Score	122 or higher	111 or higher	70 or higher	91 or higher
Midterm Passing Score	90 or higher	No minimum passing score	54 or higher	No minimum passing score
Format	PDF or Paper	All Online	PDF or Paper	All Online

Formstack & Exxat

- Formstack and EXXAT are two online systems with which the **New AOTA FWPE** will be stored and managed
- Through email, your Academic Fieldwork Coordinator (AFWC) inviting you to complete the FWPE at midterm and final with a clickable link
- You may see an email generated from either of these websites with the invitation

*Please check your spam folder if the email does not reach your inbox

Scoring

- In general
 - The rating scale remains 1-4
 - The language surrounding this scale has changed



Please click on the image above to access the [AOTA training video](#) detailing the changes of rating scale. Please skip ahead and watch from 2:14-3:37 in the video.

Midterm Process OT & OTA

- At the beginning of the experience and halfway through, you will receive an email reminder with the link to access the FWPE
 - This may come from your AFWC, Formstack or EXXAT
 - Be sure to check your spam folders
 - If you do not receive the FWPE at midterm, reach out to your AFWC
- You will access the FWPE online
 - Enter your information, the student, and information about the site
 - Fill out each section and make comments as necessary
 - You can save and return to the form as often as you like
- Once complete, submit the form and it will automatically inform the AFWC it is finished
 - An copy will be sent to your email
 - Be sure to review the midterm results with your student

Midterm Scoring

There are some important changes to note:

- There is no midterm cutoff score
 - More data is needed to determine a passing/failing score at midterm
 - Students who are performing well, tend to score very high at the midterm
- **Students cannot fail by score alone** during midterm; however, please contact the AFWC if the student receives a substantial number of 1's during the scoring process
- **Comments are essential** to identify if students who are in need of extra support

Please refer to the AFWC from the student's program for any additional policies when students are performing less than expected at midterm

Midterm Scoring Continued

For further explanation of midterm scoring please refer to the [ATOA video linked here!](#)

Please watch from [29:20](#) to [31:00](#) for this explanation



If you have any questions regarding this scoring process, please contact your AFWC

Self-Evaluation

- Some programs may require your student(s) to complete a self-evaluation using the **FWPE**
- They will receive an email with the accessible link
- They will identify themselves as a students and complete the same form
- Once finished, you can ask the student(s) to provide you a copy of their completed evaluation

Final Process OT & OTA

- Before the final evaluation is due, a reminder email, complete with the link to the final form will be sent to you.

**Each school will decide how far in advance the reminders are sent, so this may vary between schools.*

- An email confirmation with an attached PDF copy of your submission will be sent to your email address.
- After the final is complete and submitted, a separate email with the your CEU certificate attached will also be sent to your email address.

Final Scoring

In order to pass at final students must receive

- a total score of **111** or higher for OT and **91** or higher for OTA
- a **3** or higher in all safety and ethics areas (the first three items on the evaluation)
- a **2** or higher in all other areas (**a score of 1 in any area will fail the student**)

Remember although you are welcome to write as many comments as you choose, you do not have to write a comment for each question.

Certificate of Fieldwork Educator

- A separate email with your awarded contact hours certificate will be attached upon your final submission of the FWPE
 - This will automatically be issued to you
 - If you do not receive the certificate, or you require a secondary certificate for a fieldwork educator not listed as the primary educator, please contact your AFWC.

Conclusions

- The new online FWPE saves time for FWEs and AFWCs by streamlining the process for midterm and final evaluations.
- New language of the FWPE reflects current day education and practice and fosters alignment between OT and OTA items.
- The change in wording does not affect the ethics and safety standards. A student still needs to earn a 3 or 4 on questions 1-3 to pass at final.
- Please continue to contact the AFWC directly if the student has a substantial amount of “1s” at midterm, or earns a score of 1 or 2 in the first 3 questions at midterm.
- You will immediately receive your CEU certificate once the final form is submitted!

FAQ

- *Do the midterm and final forms need to be completed in one sitting?*

- No, you can select the “save” key and resume at a later time.

- *Once I submit a form, can I go back and edit information?*

- Once submitted, you will need to contact the AFWC to communicate any changes.

- *Will I see my previous midterm comments and scores appear on the final form?*

- You will only see the midterm scores populate on the final, and not the comments. It is helpful to refer back to the PDF document that was sent to your email after the midterm submission

- *What if I don't receive a notification email after submitting midterm, or don't receive my certificate after submitting the final?*

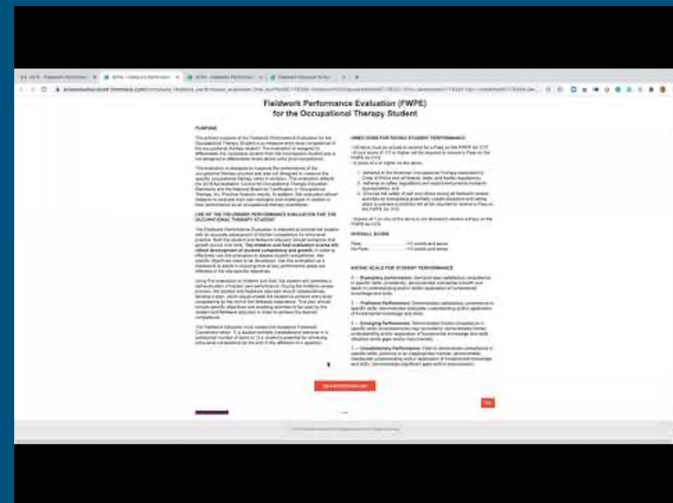
- You may have identified yourself as a student when filling the form out. Be sure to identify as a FWE.

- Email could have went to junk folder

- Your server could be blocking the emails

Resources

For More information, please watch this short video from AOTA!



Other helpful training resources are being updated regularly on the AOTA website as the new tool is rolled out.

[AOTA FWPE Resources](#)

[Step by Step PDF FWPE Completion Guide](#)

Please contact your AFWC with any questions or concerns

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Certificate of Completion and Post-Test

Once you have finished this presentation, please click [HERE](#) to submit proof of completion and receive your certificate of completion. This certificate can be used as proof of contact hours to use toward your certification. If you do not automatically receive your certificate by email, please contact your AFWC.

Thank you for participating in this training
and for all that you do for students!